



NOTICE AND INVITATION TO BID

EDM/13/2021-22

EHLANZENI DISTRICT MUNICIPALITY HEREBY INVITES PROSPECTIVE BIDDERS FOR THE BELOW-MENTIONED TENDERS FOR APPOINTMENT OF A SERVICE PROVIDER FOR THE RENTAL AND MAINTENANCE OF COPIER FOR A PERIOD OF THREE YEARS

Only bidders who have provided the following mandatory information and documents to be used to evaluate the bidder's responsiveness will be considered for further evaluation on functionality:

- Central Supplier Database (CSD) Registration Report
- Valid SARS PIN
- Certified company registration documents from the Companies and Intellectual Property Commission (CIPC) and bidders must attach certified copies of shareholder's certificates where applicable.
- Certified copies of identity documents of company directors
- Joint Venture or Consortium Agreement if applicable
- Fully completed tender document as issued and signed

Received bids will be evaluated on responsiveness based on mandatory requirements, functionality with a minimum threshold of 70 points, and price and B-BBEE status level of contribution in accordance with the criteria stipulated on the bid or tender documents in line with the provisions of the Preferential Procurement Regulations, 2017.

Bid documents can be viewed and downloaded at no cost on the Document Sharing and Collaboration Platform or Portal (NEPTUNE): <http://edmservices.ehlanzeni.gov.za> from **Wednesday, 6 October 2021**. Further information regarding the downloading and uploading of documents will be explained in the virtual briefing session.

Where bids should be submitted - Completed bid and other returnable documents must be submitted only in PDF format on the Document Sharing and Collaboration Platform or Portal: <http://edmservices.ehlanzeni.gov.za> on or before the **Friday, 15 October 2021** on or before **12H00**.

A virtual non-compulsory briefing session will be held on **Friday, 8 October** at **10H00** and in order to connect follow the link: Join Zoom Meeting at <https://zoom.us/j/95507786596?pwd=dFFLbmhSWCtRSnpVSGxNRi9WMmpZQT09>

Enquiries: Contact Person - ADMINISTRATION: Mr P Khumalo at 013 759 8-573 or pkhumalo@ehlanzeni.gov.za

Contact Person – TECHNICAL: Mr L Espag at 013 759 8500 or lespag@ehlanzeni.gov.za

F S SIBOZA
MUNICIPAL MANAGER