



EHLANZENI
DISTRICT MUNICIPALITY

NOTICE AND INVITATION TO BID (RE-ADVERTISEMENT)

EDM/24/2021-22

APPOINTMENT OF A SERVICE PROVIDER FOR THE RENTAL AND MAINTENANCE OF COPIER MACHINES FOR A PERIOD OF THREE YEARS

EHLANZENI DISTRICT MUNICIPALITY HEREBY INVITES BIDS FOR THE ABOVE-MENTIONED TENDER

Only bidders who have provided the following mandatory information and documents to be used to evaluate the bidder's responsiveness will be considered for further evaluation on functionality:

- Central Supplier Database (CSD) Registration Report
- Valid SARS PIN
- Certified company registration documents from the Companies and Intellectual Property Commission (CIPC) and bidders must attach certified copies of shareholder's certificates where applicable
- Certified copies of identity documents of company directors
- Joint Venture or Consortium Agreement if applicable
- Certified copy or copies of municipal account/s not older than three months for both the bidder and the company directors
- Fully completed tender document as issued and signed

Received bids will be evaluated for responsiveness based on mandatory requirements, functionality with a minimum threshold of **70 points** out of a possible **100 points**, and price and B-BBEE status level of contribution in accordance with the criteria stipulated on the bid or tender documents in line with the provisions of the Preferential Procurement Regulations, 2017.

Bid documents can be viewed and downloaded at no cost on the Document Sharing and Collaboration Platform or Portal (NEPTUNE): <http://edmservices.ehlanzeni.gov.za> and National Treasury Portal from **Monday, 13 December 2021**. Further information regarding the downloading and uploading of documents will be explained in the virtual briefing session.

A compulsory briefing session will be held on **Tuesday, 14 December 2021, 12H00** at **Ehlanzeni Disaster Management and Conference Centre, 8 van Niekerk Street, Sonheuwel Central, Mbombela, 1200**.

Where bids should be submitted - Completed bid and other returnable documents must be submitted only in PDF format on the Document Sharing and Collaboration Platform or Portal: <http://edmservices.ehlanzeni.gov.za> on or before the **Friday, 24 December 2021** on or before **12H00**.

Enquiries: Contact Person - ADMINISTRATION: Mr P Khumalo at 013 759 8-573 or pkhumalo@ehlanzeni.gov.za

Contact Person – TECHNICAL: Mr M Ndlovu at 013 759 8500 or tsotetsi@ehlanzeni.gov.za

F S SIBOZA
MUNICIPAL MANAGER