



EHLANZENI DISTRICT MUNICIPALITY
(AN EQUAL OPPORTUNITY EMPLOYER)
SITUATED IN MBOMBELA IN THE MPUMALANGA PROVINCE

APPLICATIONS ARE INVITED FROM COMPETENT PERSONS TO FILL THE FOLLOWING POSITION:
(Previously disadvantaged individuals and people with disabilities are encouraged to apply)

GENERAL MANAGER: STRATEGIC AND SOCIAL SERVICES

REF: EDM/GM STRATEGIC AND SOCIAL SERVICES

Ehlanzeni District Municipality, a Category C Municipality with its seat in Mbombela (Nelspruit) hereby invites applications from suitably qualified candidates who are committed, self-driven, motivated, service delivery oriented and high performance professional/practitioners for the position of **GENERAL MANAGER: STRATEGIC AND SOCIAL SERVICES**

REMUNERATION:

All-inclusive remuneration package between Minimum: R1,055,080 Midpoint: R1,241,269 Maximum: R1,427,459 as per Government Gazette no 43122 of 20 March 2020 Determination of Upper limits of total remuneration payable to Managers directly accountable to Municipal Managers.

DURATION:

This is a 5-year fixed term performance-based contract. The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

MINIMUM REQUIREMENTS:

Grade 12 plus tertiary qualifications; Relevant Bachelor Degree, A postgraduate qualification (Masters/Doctoral Degree) will be an added advantage, Local Government Minimum Competency Requirements (Certificate: Municipal Finance Management (NQF Level 6), A minimum of 5 years managerial experience; Knowledge of the Public Sector, Local Government and other relevant legislation; Ability to work under pressure and meeting deadlines is essential; Computer literate in Microsoft applications; Valid driver's license

LEADING AND CORE COMPETENCIES:

Ability to conduct empirical research and convene research seminars. Self-motivated and driven, Analytical Skills, Negotiation skills; Problem solving skills (complex), Project Management and High-Level Research competencies; Good Communication skills (verbal and written), Report preparation and presentation skills, displays integrity and professionalism, conflict resolution, people management and planning and organising competencies. Risk Management and time management.

KNOWLEDGE:

Extensive and practical sound knowledge of the Local Government legislation, procedures and institutional governance systems, Budget and Financial Management, Policy development and management, Strategic planning and implementation, Projects and programme management, Monitoring and evaluation of projects including reporting on the SDBIP. Understanding and knowledge of IDP, Performance Management Systems, Budget processes and SCM regulations, Council operations, Delegation of powers. Extensive experience in community facilitation and networking.

KEY PERFORMANCE AREAS:

Manage the entire Strategic Services and Social Services directorates; Responsible for the preparation, drafting and implementation of the Integrated Development Plan (IDP) and the District Development Model (DDM), Provide advice and assistance to the Accounting Officer on all matters relating, but not limited to powers and functions assigned and delegated in terms of the: MFMA, Municipal Systems Act as amended, Municipal Structures Act and other applicable legislation. Manage and control various line functions within the directorates: Spatial Planning, Stakeholder Management, Research and Innovation, Strategic Planning, Geographic Information Services, Sustainable Livelihoods Programmes, Transversal and Gender Based related issues, Providing Technical Support and assistance to the local municipalities; Provide technical support and coordination of the District Development Model structures (Workstreams and DDM Technical Committee); Provide support to political Office Bearers. Compile and submit quarterly and Annual Performance Reports. Compile and manage departmental budget in line with Council Policies, MFMA and SCM requirements.

Interested persons meeting the above mentioned requirements are requested to complete Annexure C form as stipulated on the Local Government: Regulations that is accessible on the following websites: www.gpwonline.co.za/www.ehlanzeni.gov.za WITH THE CORRECT REFERENCE ON THE E-MAIL SUBJECT LINE must be scanned and e-mailed to recruitment@ehlanzeni.gov.za. Late applications will not be considered.

Applications must disclose:

- Academic Qualifications, proven experience and competencies (certified copies of qualifications),
- Contactable references,
- Certificates of service from previous employers,
- Full details of dismissal for any misconduct
- Any disciplinary procedures instituted at previous employment and any other relevant documentation to support candidate's application.

NB: Qualifications and SA citizenship checks will be conducted on all shortlisted candidates. Successful candidates will be subjected to competency, psychometric assessments, security clearance and other additional checks. This advertisement is subject to Local Government: Regulations on the appointment and conditions of employment of senior managers date 17 January 2014. Applications not accompanied by the required documentation will not be considered.

Council reserves the right not to continue with the recruitment process for any valid reason.

Correspondence will only be entered into with shortlisted candidates. Applicants not contacted within 30 days of the closing days of the closing date may safely assume that their applications were not successful.

Closing date: 08 July 2022 at 16h00

Technical enquiries be directed to the General Manager: Corporate Services. Telephone Number: 013 759 8547/8678

APPLICATIONS SHOULD BE ADDRESSED TO:

The Municipal Manager
Ehlanzeni District Municipality
PO Box 3333
MBOMBELA
1200



**DR NP MAHLALELA
MUNICIPAL MANAGER**

