



## NOTICE AND INVITATION TO BID

EDM/37/2021-22

### THE APPOINTMENT OF A SERVICE PROVIDER TO RENDER PHYSICAL SECURITY SERVICES AT THE OFFICES AND THE RESIDENCE OF THE EXECUTIVE MAYOR OF EHLANZENI DISTRICT MUNICIPALITY FOR A PERIOD OF 36 MONTHS

#### EHLANZENI DISTRICT MUNICIPALITY HEREBY INVITES BIDS FOR THE ABOVE-MENTIONED TENDER

Only bidders who have provided the following mandatory information and documents to be used to evaluate the bidder's responsiveness will be considered for further evaluation on functionality:

- Central Supplier Database (CSD) Registration Report.
- Valid SARS PIN.
- Certified copy of company registration documents issued by the Companies and Intellectual Property Commission (CIPC).
- Certified copies of identity documents of company directors.
- Joint Venture or Consortium Agreement if applicable.
- Certified copy or copies of municipal account/s not older than three months for both the bidder and the company directors or lease agreement or proof of residence (PTO) from the relevant traditional authority.
- Certified copy of registration certificate with the Private Security Industry Regulatory Authority (PSIRA)
- All bid documents must be dully signed and submitted on the PDF document that has been issued and reproduced documents will be rejected.

Received bids will be evaluated for responsiveness based on mandatory requirements, functionality with a minimum threshold of **70 points** out of a possible **100 points**, and price and B-BBEE status level of contribution in accordance with the criteria stipulated on the bid documents in line with the provisions of the Preferential Procurement Regulations, 2017. In order to claim points for a B-BBEE status level of contribution, bidders must attach a valid certified copy of a B-BBEE certificate or a valid copy of a sworn affidavit.

Bid documents can be viewed and downloaded at no cost on the Document Sharing and Collaboration Platform or Portal (NEPTUNE): <http://edmservices.ehlanzeni.gov.za> and National Treasury Portal from **Friday, 15 July 2022**. Further information regarding the downloading and uploading of documents will be explained at the briefing session.

A compulsory briefing session will be held on **Wednesday, 20 July 2022, 10H00** at **Ehlanzeni District Municipality Office Complex, DMC, 8 Van Niekerk Street, Sonheuwel Central, Mbombela, 1201**.

Where bids should be submitted - Completed bid and other returnable documents must be submitted only in PDF format on the Document Sharing and Collaboration Platform or Portal: <http://edmservices.ehlanzeni.gov.za> on or before **Tuesday, 26 July 2022** not later than **12H00**.

**Enquiries:** Contact Person - ADMINISTRATION: Mr. P Khumalo at 013 759 8-573 or [pkhumalo@ehlanzeni.gov.za](mailto:pkhumalo@ehlanzeni.gov.za)

Contact Person – TECHNICAL: Mr. P du Toit at 013 759 8500 or [pdutoit@ehlanzeni.gov.za](mailto:pdutoit@ehlanzeni.gov.za)

**Dr NP MAHLALELA**  
**MUNICIPAL MANAGER**