



EHLANZENI DISTRICT MUNICIPALITY

(AN EQUAL OPPORTUNITY EMPLOYER)
SITUATED IN NELSPRUIT IN THE MPUMALANGA PROVINCE

APPLICATIONS ARE INVITED FROM UNEMPLOYED GRADUATES WHO REQUIRE WORKPLACE EXPERIENCE NECESSARY TO INCREASE CHANCES OF SECURING EMPLOYMENT IN THE FOLLOWING FIELD OF STUDY:

(Previously disadvantaged individuals and people with disabilities are encouraged to apply)

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

RISK MANAGEMENT INTERN

(Ref: Risk Management Internship)

- Remuneration:** R120 000 per annum (all-inclusive package)
2 years' internship contract. Appointment will be in accordance with the Conditions of Service of Ehlanzeni District Municipality
- Minimum requirements:** Grade 12 plus a relevant three-year National Diploma or equivalent tertiary qualification in the field of Risk Management, Internal Auditing and Accounting.
- Knowledge and Competencies:** This role is ideal for an individual who possesses self-motivation, takes initiative, thrives in independent work settings, demonstrates strong analytical and problem-solving skills, can work with minimal supervision, and has the ability to collaborate with various departments and institutions.
- Key performance areas:** This role involves providing support in creating and executing the Risk Management Strategy for the council; assisting in conducting the annual risk assessment and compiling risk registers; Integrating risk management into all management activities at various levels and ensuring compliance with relevant legislation and regulations; Assist in conducting workshops to raise awareness about risk management and fraud prevention; Contribute to the development of policies and procedures related to risk management and fraud prevention; Performing administrative tasks and other logistical activities as assigned by the supervisor.
- Closing date:** 8 September 2023 at 16:00

Conditions:

- Applicants be between the age of 18-35 years;
- South African citizens;
- Unemployed and never participated in any internship programme before, and;
- Must be willing to sign an internship agreement.
- Shortlisted candidates will be subjected to suitability checks including qualifications, employment records, criminal records, and reference checks.

N.B. Application forms can be downloaded from the EDM website: www.ehlanzeni.gov.za. Completed Application form for Employment, CVs with certified copies of qualifications not older than 6 months WITH THE CORRECT REFERENCE ON THE EMAIL SUBJECT LINE must be scanned and emailed to recruitment@ehlanzeni.gov.za. No late or faxed applications will be considered. No Hand or Post delivery.

Should you not receive a response within thirty (30) days from the closing date, please consider your application as unsuccessful. Correspondence will only be entered into with shortlisted candidates. Council nevertheless appreciates the interest shown by applicants.

The Municipal Manager
Ehlanzeni District Municipality
PO Box 3333
MBOMBELA, 1200

For further information contact the Acting General Manager: Corporate Services on telephone no: (013) 759 8637/8571.

PP *PP Mhlahle* 17/08/2023
Dr NP MAHLALELA
MUNICIPAL MANAGER

